

**MINISTRY OF FINANCE****(Department of Expenditure)****(Controller General of Accounts)****NOTIFICATION**

New Delhi, the 2nd January, 2001

**G.S.R. 11(E).**—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Civil Accounts Service (Group 'C') Recruitment Rules, 1978 relating to the post of Junior Accounts Officer and Central Civil Accounts Service (Assistant Account Officer) Recruitment Rules, 1990, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Junior Accounts Officer and Assistant Accounts Officer of the Central Civil Accounts Service, namely :—

1. **Short title and commencement.**—(1) These rules may be called the Central Civil Accounts Service (Junior Accounts Officer and Assistant Accounts Officer) Recruitment Rules, 2000.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of Posts, Classification and Scales of Pay.**—The number of the said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

3. **Method of recruitment, age limit, qualifications, etc.**—The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns 5 to 14 of the said Schedule.

4. **Controlling Authority of the posts.**—The posts shall be controlled by Controller General of Accounts in Ministry of Finance.

5. **Liability for transfer.**—The Junior Accounts Officer and Assistant Accounts Officer shall be liable to transfer anywhere in India.

6. **Disqualifications.**—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

Name of post	No. of posts	Classification	Scale of pay	Whether selection- by merit or selection cum- seniority or non- selection post	Age limit for direct recruits
1	2	3	4	5	6
1. Junior Accounts Officer	342* (2000) *Subject to variation dependent on workload.	General Central Service, Group 'B' (Non-Gazetted) Ministerial	Rs.5500-175-9000	Non-Selection - 90% Selection-cum-seniority - 10%	Not exceeding 30 years <b>Note 1.</b> Relaxable for Government servants up to 5 years in accordance with instructions or orders issued by the Central Government.

1	2	3	4	5	6
					<p><b>Note 2.</b> The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshdweep.)</p>
Whether benefit of added years of service admissible		Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees		period of probation, if any
7		8	9		10
Not applicable		Essential A degree of a recognized University/Institution with Commerce/Accounts as one of the subjects. <b>Note 1.</b> Qualifications are relaxable at the discretion of the S.S.C. in case of candidates otherwise well qualified.	No		Two years.
Method of recruitment, whether by direct recruitment or by promotion or by deputation/or by absorption and % of the posts to be filled by various methods		In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition		Circumstances in which Union Public Service Commission is to be consulted in making recruitment
11		12	13		14
90% by promotion failing which by deputation failing both by direct Recruitment <b>Note :</b> The direct recruits will be selected on the basis of an Entrance examination conducted by Controller General of Accounts or any Authority specified by him.		<b>Promotion :</b> (i) 90% of the posts in the grade of Junior Accounts Officers shall be filled by promotion on Seniority-cum fitness basis from a common seniority list to be drawn up and maintained by the Controller General of Accounts of persons who have passed the Junior Accounts Officer (Civil) Examination. The syllabus and	Group 'B' Departmental Promotion Committee (for considering promotion, consisting of : 1. Joint Controller General of Accounts —Chairman 2. Two officers of the rank of Chief Controller of Accounts/Controller of Accounts—Members		Consultation with the Union Public Service Commission is not necessary

During the period of probation they should qualify the Junior Accounts Officer (Civil) examination for substantive appointments failing which they are liable for discharge from service. 10% by promotion.

conditions of eligibility for the examination shall be such as may be specified by the Controller General of Accounts provided that the Controller General of Accounts may at his discretion exempt any person who is qualified Chartered Accountant or Cost Accountant from appearing in any subject in the said examination.

- (ii) 10% of the posts in the grade of Junior Accounts Officer's may be filled up by promotion from common seniority list to be drawn up and maintained by Controller General of Accounts of Senior Accountants (pay scale Rs. 5000-8000) who have rendered not less than 10 years service in the grade on the basis of Selection-cum-seniority and who have crossed the age of 53 years as on 1st January of the year. For the purpose of this clause service in the grade of Senior Accountant shall include the previous service rendered as selection grade Auditor in the Indian Audit and Accounts Department or the organisation of the erstwhile Chief Pay & Accounts Officer.

**Deputation :**

Officers from any Organised Accounts service under the Central Government :

- (i) Holding a post of Junior Accounts Officer or analogous posts on regular basis; or  
(ii) Senior Accountants/Senior Auditors who have qualified the SAS or equivalent to Junior Accounts Officer Exam with 3 years regular service in the grade.

The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, Deputationists shall not be eligible for consideration for appointment by Promotion.

11	12	13	14	
	(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of Applications.)			
1	2	3	4	5
2. Assistant Accounts Officer	1370* (2000) *Subject to variation dependent on work load.	General Central Service Gr. 'B' (Gazetted) Ministerial	Rs. 6500-200-10,500	Non Selection
6	7	8	9	10
Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
11	12	13	14	
Promotion	<b>Promotion :</b> Junior Accounts Officers with 3 years regular service in the scale of Rs. 5500-175-9000 and who have qualified Jr. AO (Civil) Exam or equivalent exam. Note : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered/provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their Juniors who have already completed such qualifying/eligibility service.	Group 'B' Departmental Promotion Committee (for considering promotion consisting of : 1. Joint Controller General of Accounts —Chairman 2. Two officers of the rank of Chief Controller of Accounts/Controller of Accounts—Members	Consultation with the Union Public Service Commission is not necessary	

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U.K. MAITRA, Jt. Controller General of Accounts