

GOVERNMENT OF INDIA

TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL

4th Floor, Room No.478, Hotel Samrat, Chanakyapuri, New Delhi110021

No.25/1/2011/TDSAT/Admn.

CIRCULAR

Dated: 9th June, 2011

Applications are invited for filling up the following posts in the Telecom Disputes Settlement & Appellate Tribunal, New Delhi purely **on deputation basis** from amongst officers fulfilling the following requirements:-

Name of Post	No. of Post	Pay Scale (Rs.)	Eligibility Conditions
Accounts Officer	1	PB-2 9300-34800/- + G.P. of Rs.5400/-	a) Officers under the Central Government – (i) Holding analogous posts on regular basis or (ii) 3 years regular service in the pay scale of Rs.6500-10500/- (pre-revised) or (iii) 7 years regular service in the pay scale of Rs. 5500-9000/- (pre-revised) b) possessing anyone of the following qualifications:- (i) a pass in SAS or equivalent examination conducted by any of the organized accounts departments of the Central Government (ii) Successful completion of training in Cash and Accounts work in ISTM or equivalent and experience in Cash, Accounts and Budget work.
Private Secretary	1	PB-2 9300-34800/- + G.P. of Rs.4800/-	Officers of the Central/State Govt./Courts/ Tribunals. i) holding an analogous posts; OR ii) Stenographer Grade 'C' (Rs.5500-9000 pre-revised) with 8 years regular service.
Steno Gr. 'D'	1	PB-1 5200-20200 + G.P. Rs. 2400/-	Officials of the State/Central Govt./Courts/Tribunals holding analogous posts on regular basis. Possessing the qualifications; i) Matriculation or equivalent from recognized Board or University; and ii) Short hand speed of 80 words per minute in English.

The pay of the officer selected will be regulated in accordance with DOP&T, O.M. No.6/8/2009-Estt. (Pay II), dated 17.06.2010 as amended from time to time.

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The maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of applications.

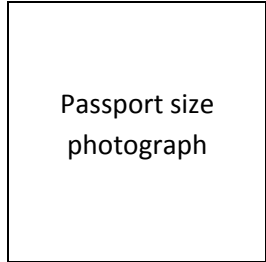
The applications in the prescribed Proforma (Annexure-I) available in the website of TDSAT(www.tdsat.nic.in), from eligible officers who can be spared in the event of their selection may be forwarded in the name of Registrar, TDSAT latest by 15th July, 2011 along with (a) up-to-date ACR Dossiers of the candidate concerned or photo copies of the annual confidential reports for the last five years; (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate.

Sd/-
(D.P. Chamoli)
Admn. Officer

PROFORMA FOR APPLICATION FOR THE POSTS IN THE TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL (TDSAT) ON DEPUTATION BASIS.

Post applied for: _____

Grade of Pay & Pay Band: _____



1. Name of the Applicant: _____
2. Service to which you belong and date of entry in the Govt. Service: _____
3. Name and Address (with Tele No.) of Office where working at present: _____
4. Address for Correspondence: _____
5. Contacts: (a) Mobile _____
(b) Landline _____
(E-mail) _____
6. Sex (Male/Female): _____
7. Date of Birth: _____
8. Date of Retirement: _____
9. Present post held: _____
 - (a) Date of appointment in the present post: _____
 - (b) Pay Band and Grade Pay w. e. f. _____
 - (c) Whether the present post is held On deputation: _____
 - (d) If yes, mention name of parent office, Post held on regular basis and date of Appointment thereon: _____

10. Educational Qualifications (Graduation onward):

Exams passed	University/ Instt. /Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks

11. Details of training undergone, if any: _____
12. Details of proficiency in computer: _____
13. Whether belongs to SC/ST/OBC: _____
14. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated by your signature in the format below):

Office/Instt/Org.	Post Held	Period		Nature of Appointment (Regular/Adhoc/ Deputation)	Scale of Pay and Basic Pay/ Pay Band & Grade Pay	Nature of Duties
		From	To			

15. (a) Whether eligible as per prescribed eligible Criteria for the post applied: _____
- (b) If yes, indicate specific criteria being fulfilled (both essential & desirable wherever applicable): _____

(Signature of the applicant)
Name & Designation in Block Letters

Date:
Place:

Recommendation of the Competent Authority

- i) Certified that the information furnished by the candidate has been verified from records and found to be correct.
- ii) Certified that copies of last 5 years ACRs duly certified by the Gazetted Officer are attached.
- iii) Certified that no vigilance enquiry is pending or contemplated against the individual and no (major or minor) penalty has been imposed on him/her during the preceding five years.

(Signature of the Officer with Seal)
Name : _____
Designation: _____
Office: _____